



2018 Southern Association of Student Councils Conference

October 19th-21st

Cane Bay High School

1624 State Road

Summerville, SC 29486

843-899-8786

Advisor: Michelle Smith smithmichelle@bcstdschools.net

Co-Advisor: Debbie Smith deborahj_smith@charleston.k12.sc.us

Co-President: Ralph Inge ralphealinge@gmail.com

Co-President: Warner Westberry wwestberry@gmail.com





School Registration

Please check one of the following: First Registration Additional Registration

PLEASE NOTE: All registration forms must be submitted with full paperwork, payment, AND the online form needs to be completed to be considered registered.

****YOU MUST ALREADY BE AN SASC MEMBER IN ORDER TO REGISTER****

Please print legibly and fill out completely.

School Name _____ High School Middle School

School Mailing Address _____

City _____ State _____ Zip _____

Primary Advisor's Name _____ Advisor's Cell _____

Advisor's Email _____

Principal's Name _____ Contact # _____

Each school may bring **14 delegates**, including advisors, and earn **4 bonus delegates**.

Please mark the boxes for any extra delegates that apply to your school.

| | | |
|-------------------------|------------------------------|--|
| Diamond Member | +1 delegate | |
| Running for SASC Office | +2 delegate | |
| Workshop Presenter | +1 delegate | |
| | Total Bonus Delegates | |

Online form at:

<https://goo.gl/forms/nJlqf7OUGgPyg5PB3>





2018 Conference Rates

Your conference registration materials, **including payment, MUST BE IN HAND BY** the listed dates or late fees will be assessed (no exceptions).

- **\$170.00 per delegate/advisor** before **September 14th**-regular registration deadline.
- **\$180.00 per delegate/advisor** before **October 5th**-late registration deadline.
- **School or District Checks Payable to: Cane Bay High School**
- Please use this chart below to calculate your total expense for conference registration.

| Number | Registration rate | Total |
|--------|-------------------|-------|
| | x 170/180 | |

I would be interested in sending extra delegates.

By signing below, you are agreeing to the amount above and that no refunds will be given.

Registration is not complete until full payment, all paperwork, and online form is complete and in hand by the host school.

Once all registries are received, after the September 14th deadline, schools already registered who expressed an interest in sending extra delegates will have first preference in bringing additional delegates. **We are limited to 1000 delegates in total.**

(Advisor's Signature)

(Date)

(Principal's Signature)

(Date)





Advisor Registration Form

Please print legibly and fill out completely.

This form is REQUIRED for each advisor/chaperone participating in the conference.

First Name _____ Last Name _____

School Name _____ State _____

Daytime Phone # _____ Mobile Phone # _____

Email Address _____

Emergency Contact _____ # _____

Special Health Concerns/Allergies _____

Advisor & Chaperone Responsibilities

Advisors/Chaperones are responsible

- For registration of the group upon arrival at Cane Bay High School.
- To review and discuss the SASC Conference Rules with the student delegates.
- For ALL actions made by student delegates.
- To attend EVERY part of the program to supervise student delegates and to remain at the site for the duration of the conference.
- To ensure that students follow ALL conference and Hotel Rules.
- For hotel room checks at designated *lights out* time.

Advisors and chaperones are asked to sit with their respective delegations during general sessions. Please monitor for and curtail any behavior that is interfering with a delegate's ability to participate or who is creating an intimidating, hostile, or offensive environment.

(Advisor's Name)

(Advisor's Signature)

(Date)





Principal Approval Form

This form is **REQUIRED** for a school's participation in the 2018 SASC Conference.

School _____ State _____

My signature below indicates that I have read, understand, and agree with the rules, regulations, and expectations as outlined in the **Conference Student Delegate Behavior & Responsibility Policy** and **Conference Dress Policy**. I understand that a violation of any conference guideline or expectation contained in either of these documents or communicated to my students at the conference by any adult advisor or host school official may result in me being notified and/or my student being sent home at his/her or his/her parent/guardian's expense. I expect my students to exhibit their best behavior and to represent our school in a positive manner. I wish to be informed should any issue arise involving any member of our school delegation who needs my attention upon his/her return to our school. I approve the individuals listed below to be a part of the school delegation to the 2018 SASC Conference.

School Delegation

| First and Last Name | Student OR Advisor |
|---------------------|--------------------|
| 1. | |
| 2. | |
| 3. | |
| 4. | |
| 5. | |
| 6. | |
| 7. | |
| 8. | |
| 9. | |
| 10. | |
| 11. | |
| 12. | |
| 13. | |
| 14. | |
| 15. | |
| 16. | |
| 17. | |
| 18. | |

Principal's Signature _____ Date _____

Preferred contact method _____





Delegate Behaviors & Responsibilities

The SASC Conference is an opportunity for student leaders to gather for the purpose of meeting other student leaders, hearing quality speakers/presenters, sharing ideas, enhancing their leadership skills by actively participating in all conference sessions and experiencing the culture of the host school and the community in which it is located. SASC is committed to the safety and well-being of every participant, student or adult, so everyone will have an enjoyable time and have a positive conference experience. The following guidelines have been developed to communicate the expectations for delegate behavior prior to the conference. Delegate and parent signatures on the **SASC Permission/Agreement Form** indicate that both have read and discussed the guidelines below and are in agreement with these expectations.

All delegates are expected to:

1. Attend all conference sessions at the designated times and places. Once the conference begins and until it ends, delegates cannot deviate from the stated schedule with alternative plans or visit relatives or friends in the area.
2. Respect the rights and safety of others. Students exhibiting irresponsible behavior that endangers the health, safety or welfare of themselves or others will be sent home immediately at their expense. Students are expected to demonstrate respect toward other students, advisors, presenters and guests. Always display the appropriate mode of behavior of any student council position.
3. The following will NOT be allowed during presentations unless otherwise specified: cell phones/texting, hand held games or other electronic devices. Delegates will be occupied throughout the conference; advisors should be called if a student needs to be contacted.
4. Understand that the use of alcohol, tobacco or illegal drugs is strictly prohibited. Any student found in possession or under the influence of any illegal drug or alcohol will be sent home without delay at his/her expense. An SASC representative will notify both the student's principal and parents of the infraction. Law enforcement will be notified if a delegate violates any civil or criminal laws.
5. No food or drink is allowed in general sessions.
6. Stay in a safe, supervised environment. Unsupervised students may not leave the conference at any time.
7. Respect the property of others. Students are not to take objects from conference areas or any other property or venue that is visited. Theft and vandalism will not be tolerated.
8. Acknowledge that all advisors at the SASC conference are authority figures and are to be treated as such.



A violation of any of these guidelines could result in a student being sent home at the student's or his/her parent's or guardian's expense. We appreciate your support of our mission to provide leadership-development events.



Conference Dress Policy

Conference attire is casual, yet we hope that all delegates will dress appropriately for a leadership conference throughout the event. We plan for SASC 2018 to be a fun event, but we expect all delegates to dress accordingly. In light of this, please follow the guidelines below about conference dress.

Delegate Conference Attire

****ADVISORS: Please attend to your delegates' clothing: style and length.****

- Shirts and pants must “meet in the middle”. No midriffs showing.
- Conference t-shirts are not to be altered in any way until after the conference ends.
- Pants or jeans may not have holes or large tears/rips, above the knee.
- Shorts/skirts must be no shorter than mid-thigh in length.
- Pants should be worn on the waist, no sagging.
- NO bare feet at any time.
- NO tank tops, spaghetti straps or side cut-out shirts
- NO midriff shirts, cut-off shirts.

Delegate Stage Attire

Anyone who appears on stage as a candidate, to give a speech, etc. must be dressed in business attire.

On-stage attire guidelines are as follows:

- GIRLS: Skirts must come to at least the crease IN THE BACK OF THE KNEE, including any slit in the skirt.
- GIRLS: Dresses, shirts and all other tops must have sleeves.
- GUYS: Should wear a tie and long sleeved, collared shirts.
- NO flip-flops or tennis shoes will be worn on stage.

****Candidate skirts must follow conference attire, but are exempt from stage attire.****

The Executive Director and Advisors may make determinations about appropriate attire during skit preview if necessary. Candidates may be asked to purchase items at their own expense to meet dress code standards.



Student Registration Form

Print legibly. This form is REQUIRED for each student participating in the 2018 SASC Conference. **Please fill in this form COMPLETELY. All information is important in the event of an emergency.**

| | | |
|---|--|--|
| School and State | | |
| First Name, Last Name | | |
| Age, Gender, Grade | | |
| Parent's Name, Mobile # | | |
| Emergency Contact, Mobile # | | |
| Delegate's Physician, Phone # | | |
| Medical Insurance Provider | | |
| Policy/Group #, Member ID# (See note below for card copy) | | |
| Who is responsible for medical payments if uninsured? | | |
| | | |
| Special Health Concerns or Allergies | | |
| What medications, if any, are you currently taking (prescription or over-the-counter)? Please indicate dosage. | | |
| What prescription or over-the-counter drugs should NOT be administered? | | |

Important: Attach a copy of the FRONT and BACK of the medical insurance card; print your name on that page. Make 2 additional copies of all medical forms/insurance card (one for the student to have at all times and one for the advisor to have at all times).





Medical Treatment Authorization & Liability Release

I, the parent or legal guardians of the named minor, authorize the Southern Association of Student Councils, Cane Bay High School, or an adult from my child’s school who is supervising my child at this conference to obtain medical care for my child in the event such care is necessary. I understand that I will be contacted, if possible, in the event my child requires medical attention. I grant to a licensed health care provider or accredited hospital permission to perform any medical and/or surgical procedures that are essential for the treatment of my child and agree to be responsible for any payment for such care. I release SASC and its agents, Cane Bay High School, and the conference advisor from any damages, liability or loss resulting from their securing in good faith medical care for my child.

I HAVE ATTACHED A COPY (FRONT AND BACK) OF THE DELEGATE’S MEDICAL CARD.

(Student Delegate’s Signature)

(Parent’s Signature)

(Date)

Participation Agreement

My signature below indicates that I have read, understood, discussed with my parent/guardian/advisor/principal and agree to abide by all the rules regulations and expectations as outlined in the Conference Student Delegate Behavior and Responsibilities and the Conference Attire. I understand that a violation of any conference guideline or expectation contained in either of these documents or communicated to me at the conference by any adult advisor or host school official may result in my parents, my home school advisor and principal being notified and/or my being sent home at my parents/guardian’s expense.

(Student Delegate’s Signature)

(Parent’s Signature)

(Date)

Photographs/Video Recordings

By allowing my child to attend the 2018 SASC Conference, I give my permission, understand and acknowledge that he/she may be photographed, video-taped or audio-taped and indicated by name. Such photographs and tapes will be used only for the purpose of promoting SASC as a youth leadership organization through the association’s newsletter, brochures, websites and print media.

(Student Delegate’s Signature)

(Parent’s Signature)

(Date)





SASC 2018 Registration Checklist

Submit online form as soon as possible.

Completed registration packets and payment need to be **ON HAND** before the Sept. 14th deadline or late registration will be assessed. (no exceptions)
(Late registration is must be **ON HAND** by October 5th)
No registrations will be accepted after October 5th.

Complete the Online Delegate Registration Form for **EACH** attendee (including advisors)

Mail your completed Registration Packet with the following included in the envelope:

- School Registration Form
- Advisor Registration Form **for EACH Advisor**
- Principal Approval Form
- SASC School Registration Organizer
- Student Registration form **for EACH Student**
- Medical Authorization and Liability forms **for EACH Student**
- Copy of front and back of Medical Insurance Card **for EACH Student**
- School or District Check for full registration amount made out to *Cane Bay High School*

and mailed to:

**Cane Bay High School
Attn: Michelle Smith
1624 State Road
Summerville, SC 29486**

