

Name _____ Grade _____

Speech Title _____

SPEECH EVALUATION FORM

Ratings: 1 (poor) 2 (needs work) 3 (fair) 4 (good) 5 (excellent)

INTRODUCTION

Began with introduction	1	2	3	4	5
Previewed main point(s)	1	2	3	4	5
Included purpose	1	2	3	4	5

MAIN IDEA(S)

Easy to follow	1	2	3	4	5
Arranged in effective pattern	1	2	3	4	5
Contained smooth transitions	1	2	3	4	5

DELIVERY

Natural, conversational quality	1	2	3	4	5
Direct eye contact	1	2	3	4	5
No use of notes or written speech	1	2	3	4	5
Freedom from distracting words: (uh, um, and uh, you know, well, well uh)	1	2	3	4	5
Freedom from distracting mannerisms: (playing with clothes, hair; chewing gum; nervous gestures with hands or feet)	1	2	3	4	5
Avoids slouching, pacing or swaying	1	2	3	4	5
Effective volume, pitch, rate, and emphasis	1	2	3	4	5

SUPPORTING MATERIAL

Adequate verbal support (i.e. comparisons, examples, opinions, explanations)	1	2	3	4	5
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CONCLUSION

Summarized topic and main idea(s)	1	2	3	4	5
Closed in a memorable way	1	2	3	4	5

PRESENTATION AS A WHOLE

Relevant to topic	1	2	3	4	5
Within time limit (4-5 min.)	1	2	3	4	5
Motivated audience	1	2	3	4	5

COMMENTS: